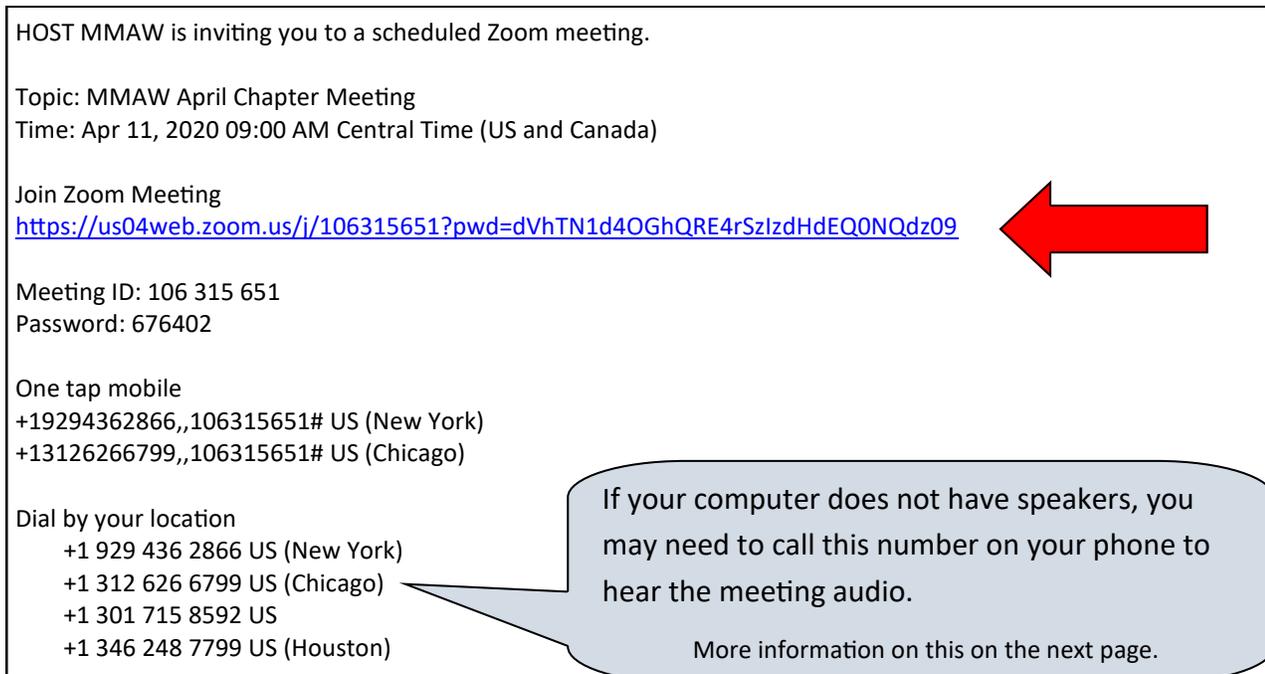


When you open your email from the MMAW, it will look something like the image below. Click on the hyperlink in blue. You likely won't need the Meeting ID or Password.



HOST MMAW is inviting you to a scheduled Zoom meeting.

Topic: MMAW April Chapter Meeting
Time: Apr 11, 2020 09:00 AM Central Time (US and Canada)

Join Zoom Meeting
<https://us04web.zoom.us/j/106315651?pwd=dVhTN1d4OGhQRE4rSzIzdHdEQ0NQdz09>

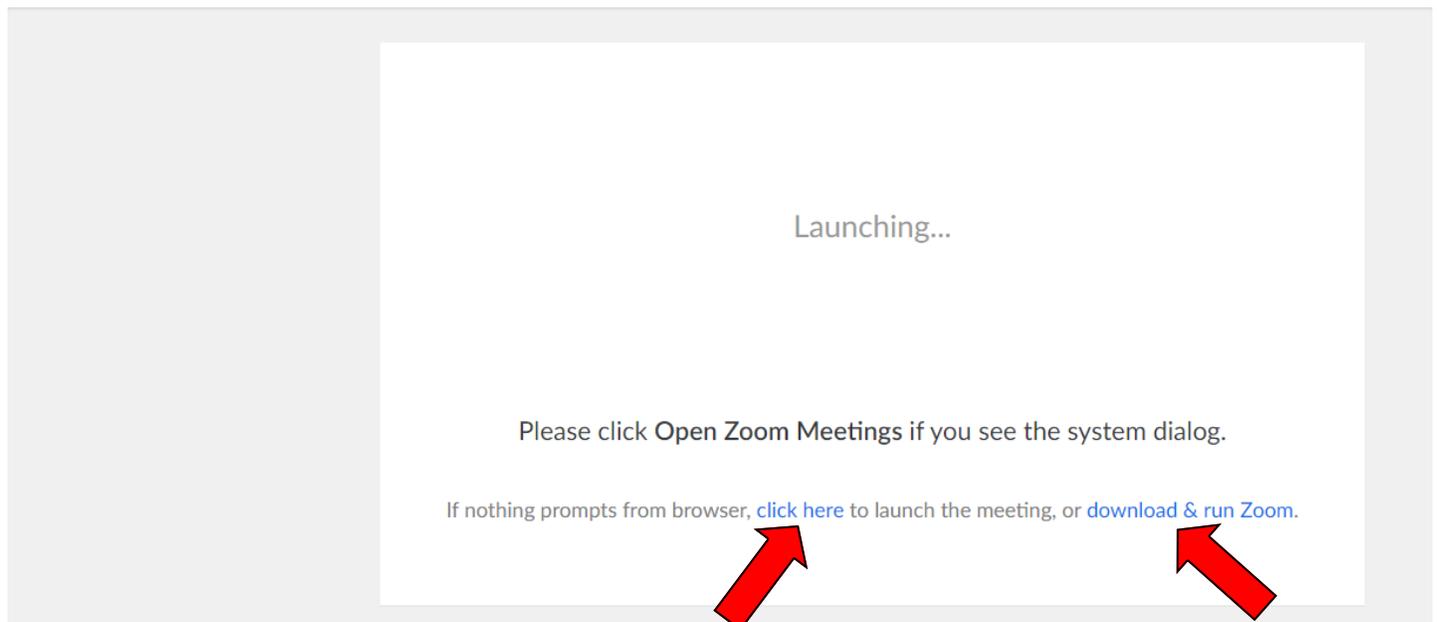
Meeting ID: 106 315 651
Password: 676402

One tap mobile
+19294362866,,106315651# US (New York)
+13126266799,,106315651# US (Chicago)

Dial by your location
+1 929 436 2866 US (New York)
+1 312 626 6799 US (Chicago)
+1 301 715 8592 US
+1 346 248 7799 US (Houston)

If your computer does not have speakers, you may need to call this number on your phone to hear the meeting audio.
More information on this on the next page.

The next screen should look something like this. If this is the first you're using Zoom, you may need to [download & run Zoom](#) on the link within this text box.



Launching...

Please click Open Zoom Meetings if you see the system dialog.

If nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).

If you're using a Smartphone or tablet, you may need to download the app from the App Store (Apple product) or Google Play (Android product) .

If you're joining on an iPhone or other Smartphone, you may see a screen(s) like these.

Video Preview

Change Virtual Background

"Zoom" Would Like to Access the Camera
For people to see you during meetings, Zoom needs access to your camera.

Don't Allow OK

Always show video preview dialog when joining a video meeting

Join with Video

Join without Video

"Zoom" Would Like to Access the Microphone
For people to hear you during meetings, Zoom needs access to your microphone.

Don't Allow OK

To hear others please join audio

Call using Internet Audio

Cancel

"Zoom" Would Like to Send You Notifications
Notifications may include alerts, sounds, and icon badges. These can be configured in Settings.

Don't Allow Allow

This option is up to you. **With Video** means we can see you. Without will still allow you to see the meeting.

This is a screen shot of what you might see on a Windows based PC. Click on "Join with Computer Audio".

Join Audio

Join with Computer Audio

Test Speaker and Microphone

Automatically join audio by computer when joining a meeting

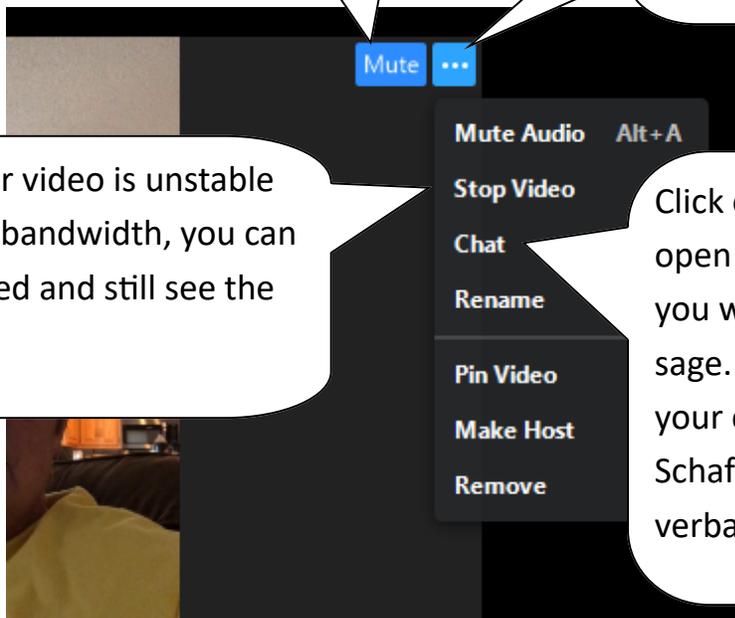
If you have an older computer, you may want to **Test Speakers and Microphone**. If you don't have Computer Audio, you can call in and hear the audio over your phone.

Note the “Mute” button in the upper right-hand corner of your image. **You’re encouraged to mute your microphone when you’re not talking.**

Click on the three dote ellipsis [. . .] to access the dropdown menu shown here.

If you see that your video is unstable (jerky due to slow bandwidth, you can stop your video feed and still see the meeting.

Click on the Chat button to open a screen to select how you want to see your message. During the Demo, sent your chat message to Guy Schafer and he will share it verbally to the demonstrator.



If you hover your curser over the bootom of the screen, you may be able to see and use the same function as the dropdown menu shown above.

